

Good Shepherd United Methodist Church
14999 Birchdale Avenue, Woodbridge, Virginia 22193
(703) 670-6127 • Fax (703)878-7420
Visit us on the web at www.GSUMC.net

POSITION ANNOUNCEMENT

The Good Shepherd United Methodist Church is soliciting applicants for the position of the Assistant Director of Music Ministry.

The enclosed position description outlines the duties and responsibilities of the position.

The position is a part-time position with an expected average requirement of between 6-8 hours per week.

The salary is \$6000 annually.

Interested applicants are to submit a brief resume addressing their ability to meet the desired skills and qualifications prior to **May 15, 2009**.

Applicants should respond to Mr. Danny Price through the US Postal Service or by email to the following addresses:

Danny Price
4004 Ravenbrook Court
Woodbridge, VA 22193

Email: danny.price@comcast.net

Applicants should provide a mailing address, telephone, and email address (if available). Any further questions should be addressed to Mr. Price via telephone 703 607-0269 (daytime) or 703 583-8177 (evening).

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POSITION DESCRIPTION

Assistant Director of Music Ministry

Position Type: Part-time

Hours/Week: 6-8 hours

Duties/Responsibilities:

The Assistant Director of Music Ministry is the director of the Chancel Choir music ministry. Primary duties and responsibilities:

- Directs the Chancel Choir on scheduled Sundays and at other special services as requested by the Director of Music Ministry (e.g. Christmas, Easter)
- Rehearses with the Chancel Choir on a weekly basis, and more if needed for special programs
- Assists in choir scheduling with the Pastor, Director of Music Ministry, other choir directors, and worship chairperson
- Coordinates with Director of Music Ministry regarding selections for Sunday services (Introit, Anthem, Benedictory Response)
- Organizes music for weekly choir rehearsals
- Coordinates with the Director of Music Ministry regarding music selections for special services during the Lenten, Easter and Christmas seasons
- Organizes and maintains Chancel Choir music collection

The Assistant Director of Music Ministry reports to the Director of Music Ministry.

Desired Skills/Qualifications: Experience in Church music ministry is desired; some formal education in reading and directing choral music is preferred; good interpersonal skills; ability to teach music fundamentals; ability to access and use the internet.

Annual Salary: \$6,000.00